

Clarke County

PLANNING COMMISSION BRIEFING MEETING MINUTES TUESDAY, APRIL 28, 2015



A briefing meeting of the Planning Commission of Clarke County, Virginia, was held at the Berryville/Clarke County Government Center, Berryville, Virginia, on Tuesday, April 28, 2015.

ATTENDANCE

Anne Caldwell (Vice-Chair), Robina Bouffault, Randy Buckley, Scott Kreider, Frank Lee, and Jon Turkel.

Absent: Doug Kruhm, Gwendolyn Malone, Cliff Nelson, George L. Ohrstrom, II, and John Staelin

Staff Present: Brandon Stidham, Planning Director; and Ryan Fincham, Senior Planner/Zoning Administrator

Others Present: None

CALLED TO ORDER

Vice Chair Caldwell called the meeting to order at 3:00PM.

Review Agenda Items for May 1, 2015 Regular Meeting

Mr. Stidham reviewed the two proposed text amendments and the Recreation Component Plan scheduled for Public Hearing at the May 1 meeting.

Regarding the monopole regulations text amendment (TA-15-01), he reported that he provided a copy to the Verizon Wireless consultant who recently inquired about the County's regulations. He noted that he asked the consultant for confirmation as to whether the text amendment, if adopted, would address Verizon Wireless's concerns with coverage issues in Clarke County. As of the briefing meeting, he had not received a response from the consultant.

Mr. Stidham reported that there have been no additional changes to the scheduled public hearing items and no comments or other inquiries from the public.

Prior to discussing Old Business Items, Vice Chair Caldwell asked if Staff could provide printed copies of the 2014 Planning Department Annual Report. Mr. Stidham said that he would have copies available at the meeting on Friday.

Old Business Items

a. Discussion, Business Park Uses Text Amendment

Mr. Stidham noted that this item was deferred from the March 30 briefing meeting so that Mr. Turkel could be present for the discussion. He recapped the memo provided by Town Planning Director Christy Dunkle indicating the Town Planning Commission's response and questions regarding the proposed Business Park Uses text amendment. He requested further direction on how the Commission wanted to proceed with this item. Mr. Turkel suggested proposing a joint meeting with the Policy Committee and members of the Town Planning Commission to discuss the issue and a potential path forward. Members agreed by consensus to this approach and Mr. Stidham said that he would work with Ms. Dunkle to coordinate the meeting.

New Business Items

There were no new business items.


Other Business

a. Berryville Area Plan (BAP) Update

Mr. Stidham reported that the Berryville Area Development Authority (BADA) met on April 22 and continues to move forward on the Plan Update. The BADA approved additional modifications to draft Chapter III (Goals, Objectives, and Policies) and discussed the first section of draft Chapter IV that proposes procedures for conducting regular reviews and interim amendments of the BAP and development of new annexation areas and sub-areas. He stated that they are continuing to work on completing Chapter II containing revised descriptions of the sub-areas.

Adjourn

There being no further business to come before the Commission, the meeting was adjourned at 3:28 PM.



Anne Caldwell, Vice Chair



Brandon Stidham, Planning Director